

Minutes of  
Time of Meeting  
Date of Meeting  
Place of Meeting

PARKS AND RECREATION COMMISSION  
5:30 P M  
August 20, 2007  
City Council Chambers

### **CALL TO ORDER**

Chairperson Craig called the Regular Meeting to order at 5:30 p.m.

### **ROLL CALL**

Present: Chairperson Craig, Commissioners Lyons, Comstock, Hubbard, Cooper, and George

Absent: Pacheco

### **Staff Members Present:**

Ken Price, Recreation Director  
Mark Steyaert, Park Development Manager  
Kyle Lancaster, Public Works Superintendent – General Services  
Judi Vincent, Management Analyst  
Liz Ketabian, Park Planner  
Debbie Jo McCool, Administrative Secretary  
Michele Hardy, Senior Office Specialist

### **ANNOUNCEMENTS**

None

### **APPROVAL OF MINUTES**

**ACTIONS:** On motion by Commissioner Lyons, the Minutes of the Regular Meeting held on June 18, 2007 were approved.  
**AYES:** Chairperson Craig, Commissioners Lyons, Comstock, Hubbard, Cooper and George  
**NOES:** None  
**ABSTAIN:** None  
**ABSENT:** Pacheco

### **INTRODUCTIONS**

Ken Price, Recreation Director, introduced Michele Hardy, Senior Office Specialist, to the Commissioners.

### **PRESENTATIONS**

Presentation and acknowledgment of retiring Parks and Recreation Commissioner, Leo Pacheco. Chairperson Craig announced that Commissioner Pacheco was not able to attend tonight's meeting. Chairperson Craig acknowledged Commissioner Pacheco for his 8 years of service with the Commission and announced that he will be recognized at another time.

**PUBLIC OPEN FORUM**

None.

**APPROVAL OF AGENDA**

**ACTION:** On motion by Commissioner Comstock, the Agenda for August 20, 2007 was approved.  
**AYES:** Chairperson Craig, Commissioners Lyons, Comstock, Hubbard, Cooper, and George  
**NOES:** None  
**ABSTAIN:** None  
**ABSENT:** Pacheco

**CONSENT CALENDAR**

1. **AB #0807-1 SUMMARY REPORT – (ACTION)**  
To accept, approve and file the June 18, 2007 Parks and Recreation Commission Meeting Summary Report
2. **AB # 0807-2 RECEIPT OF DONATION OF SOCCER GOAL NETTING FOR AVIARA PARK - (ACTION)**  
To accept donations of soccer goal netting for Aviara Community Park, and to recommend acceptance by the City Manager.
3. **AB #0807-3 RECEIPT OF GENERAL DONATIONS TO THE LEO CARRILLO RANCH TRUST FUND – (ACTION)**  
To accept general cash donations to the Carrillo Ranch Trust Fund, and to recommend acceptance by the City Council.
4. **AB #0807-4 RECEIPT OF DONATIONS FOR THE 2007 HEALTH AND WELLNESS WEEKEND – (ACTION)**  
To accept donations of cash, products, and services in support of the 2007 Health and Wellness Weekend, and recommend acceptance by the City Council.

**ACTION:** On motion by Commissioner Lyons, AB #0807-1, AB #0807-2, AB #0807-3, and AB #0807-4 of the Consent Calendar were approved.  
**AYES:** Chairperson Craig, Commissioners Lyons, Comstock, Hubbard, Cooper, and George  
**NOES:** None  
**ABSTAIN:** None  
**ABSENT:** Pacheco

**DEPARTMENTAL REPORTS****5. AB # 0807-5 RECEIPT OF DONATIONS AND RECOGNITIONS – EAGLE SCOUT TRAIL PROJECTS (ACTION)**

Liz Ketabian, Park Planner, gave a presentation on this item recognizing two Eagle Scouts, Michael Montgomery and Connor Braman, for work done on the City Trails system.

Ms. Ketabian explained that Connor Braman completed a project in June 2007 on the Rancho Carrillo trail including a footbridge and a set of stairs that crossed an existing concrete ditch. Ms. Ketabian displayed slides of the project.

Ms. Ketabian recognized another Eagle Scout, Michael Montgomery, who began his trails project in June 2007. He organized a trail clean-up with his troop on June 9<sup>th</sup> in collaboration with the Citywide volunteers at Veteran's Memorial Park. His project also entailed setting trail locator markers, building a kiosk, and re-fabricating a bench out of recycled wood. Ms. Ketabian displayed slides of this project as well. She congratulated both the Eagle Scouts.

Chairperson Craig presented certificates to both Connor Braman and Michael Montgomery. He thanked them for their contribution to Carlsbad and their hard work.

**ACTION:** On motion by Commissioner Cooper, the AB #0807-5 to accept the report from staff was approved.

**AYES:** Chairperson Craig, Commissioners Lyons, Comstock, Hubbard, Cooper, and George

**NOES:** None

**ABSTAIN:** None

**ABSENT:** Pacheco

**6. AB # 0807-6 PROP D CITIZEN'S LIAISON COMMITTEE – (INFO)**

Mark Steyaert, Park Development Manager, presented an update on the Prop D Citizen Liaison Committee to the Commissioners. He explained that Prop D was passed by voters last year and relates to the strawberry fields and flower fields located south of the Agua Hedionda Lagoon. He displayed slides of the area that would be affected. He stated that there are 48 acres that are not included in the study area and is commercial zoning for future development.

He further explained that the general purpose of Prop D maintains that the strawberry and flower fields are preserved in open space and that agriculture is to remain as long as it is a viable use and that there will not be housing in this area. He further commented that there are some structures that are allowed in open

space (e.g., civic structures and structures related to parks) and that Prop D also maintains that public access and use should be allowed to the lagoon.

Mr. Steyaert noted that Prop D says there should be a public process involved for a broad, inclusive outreach to determine what the citizens want this area to be in the future. To that end, a Citizen's Liaison Committee is being formed, including four citizen members (one from each quadrant), two Planning Commissioners, one Arts Commissioner, and one Parks and Recreation Commissioner. He explained the Committee's duties as follows: provide citizen oversight, identify stakeholders, ensure maximum citizen participation, review background information, coordinate events, review public comment, and review consultant's materials. He noted that it is not a steering committee, in the sense that they are voting on what uses will take place, but rather, they are simply going to be facilitating the public outreach, and that the public is the group that will decide what the future plans will be.

He stated that he will report back to the Commissioners regularly because it involves potentially significant recreational uses for the site.

Commissioner Hubbard asked if the City had used Partners for Livable Communities before. Mr. Steyaert stated that we have not, but that they have gone before the City Council to talk about their operation.

Commissioner Comstock stated that he recalled that the City had used Partners for Livable Communities.

Commissioner Lyons asked if there is a timeline for this committee. Mr. Steyaert stated that the timeline is this fiscal year to complete the report.

Commissioner George asked what constitutes civic uses. Mr. Steyaert stated that it could be a City Hall or a community center or a park. In Prop D, if there is a civic center it would have to go back to the public for a vote.

Commissioner Cooper asked if economic means retail shops or restaurants. Mr. Steyaert stated that commercial uses would have to be essential to whatever open space use you have.

**ACTION:** On motion by Commissioner Hubbard, the AB #0807-6 to accept the report from staff was approved.

**AYES:** Chairperson Craig, Commissioners Lyons, Comstock, Hubbard, Cooper, and George

**NOES:** None

**ABSTAIN:** None

**ABSENT:** Pacheco

**COMMITTEE/COUNCIL REPORTS**

1. Park Development Manager, Mark Steyeart, updated the Commissioners on the topic of arena soccer. He explained that the Arena Soccer Committee has had several meetings. The City Council has asked them to do two things: 1. analyze the proper location, if there is one, for arena soccer, and 2. develop a public-private partnership policy if we decide to go into a partnership with a private entity. Mr. Steyeart reported that Sue Spickard is developing this policy. He also explained that the Committee is short listing potential sites down to four and will go look at those sites, evaluate them again in terms of their appropriateness and bring recommendations back to the full Commission.
2. Park Development Manager, Mark Steyeart, updated the Commissioners on the Skate Park Committee and informed them that the Committee would be meeting tomorrow. Mr. Steyeart noted that the purpose of the Committee is to verify costs to bring forward to the City Council, in terms of expanding the Skate Park at the Safety Center. He stated that Commissioner Cooper has been working with a contractor on this project who will submit a detailed estimate. In addition, it was noted that the Skate Park may not be long term at the Safety Center and that the Committee will look at possible future sites in the northwest quadrant or other areas in the City for future relocation.

Chairperson Craig recognized Commissioner Lyons for joining the Arena Soccer Committee and Commissioner Hubbard for joining the Skate Park Committee and thanked both of them.

**AGENDA ITEMS FOR FUTURE COMMISSION MEETINGS:**

1. Senior Center Expansion Update
2. Standing Committee Appointments on the Parks and Recreation Commission

**ADJOURNMENT**

**ACTION:** On motion by Commissioner Cooper to adjourn the Regular Meeting at 6:05 p.m.  
**AYES:** Chairperson Craig, Commissioners Lyons, Comstock, Hubbard, Cooper, and George  
**NOES:** None  
**ABSTAIN:** None  
**ABSENT:** Pacheco

Respectfully submitted,

Michele Hardy  
Minutes Clerk